



Self-Managed Shifts

You make the bookings, we do the paperwork!

Introduction

If you work for an agency, you will typically leave it up to them to find & arrange shifts with any of their clients, then book you accordingly.

But suppose as an individual nurse or healthcare assistant, you know where you want to work, they already know you and would like you to work with them, and you can book the shifts yourself? All you want is for someone to manage the timesheets, payroll and all the other back office functions an agency would normally do.

This is exactly where our self-managed shifts facility fits in!

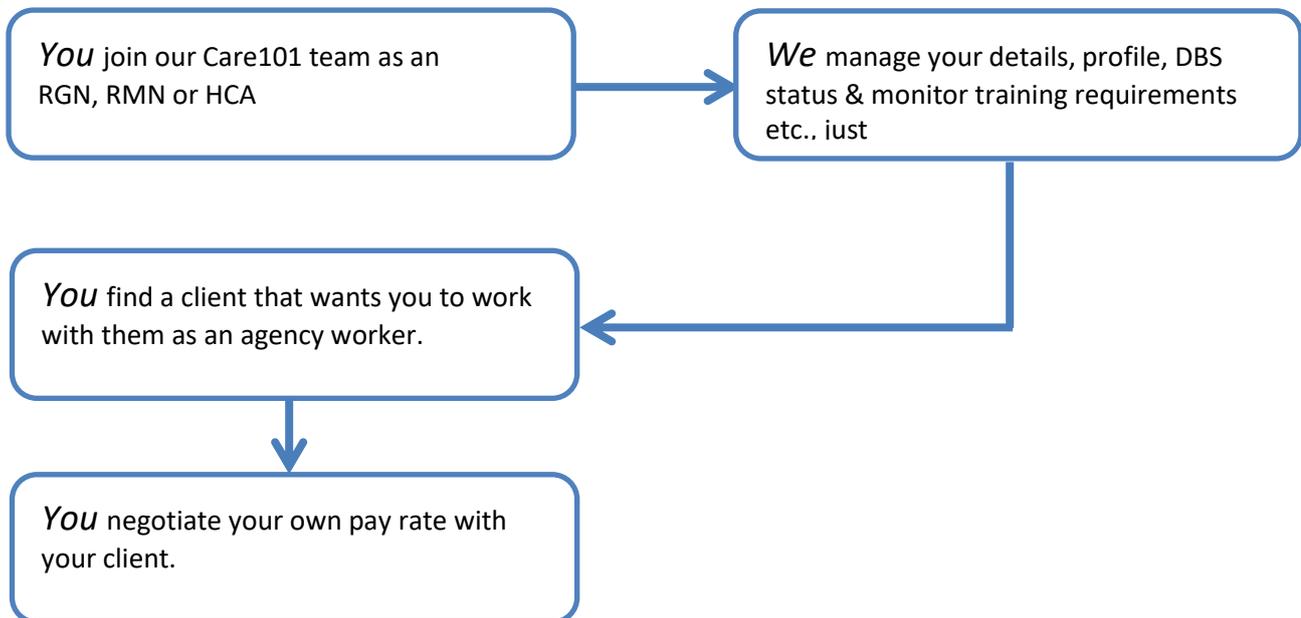
Self-managing your own shifts

With self-managed shifts, it's all about you. You still become part of the 101 team, but instead of being allocated shifts by us, you manage your own bookings with your own clients yourself! You even negotiate your own rate with them.

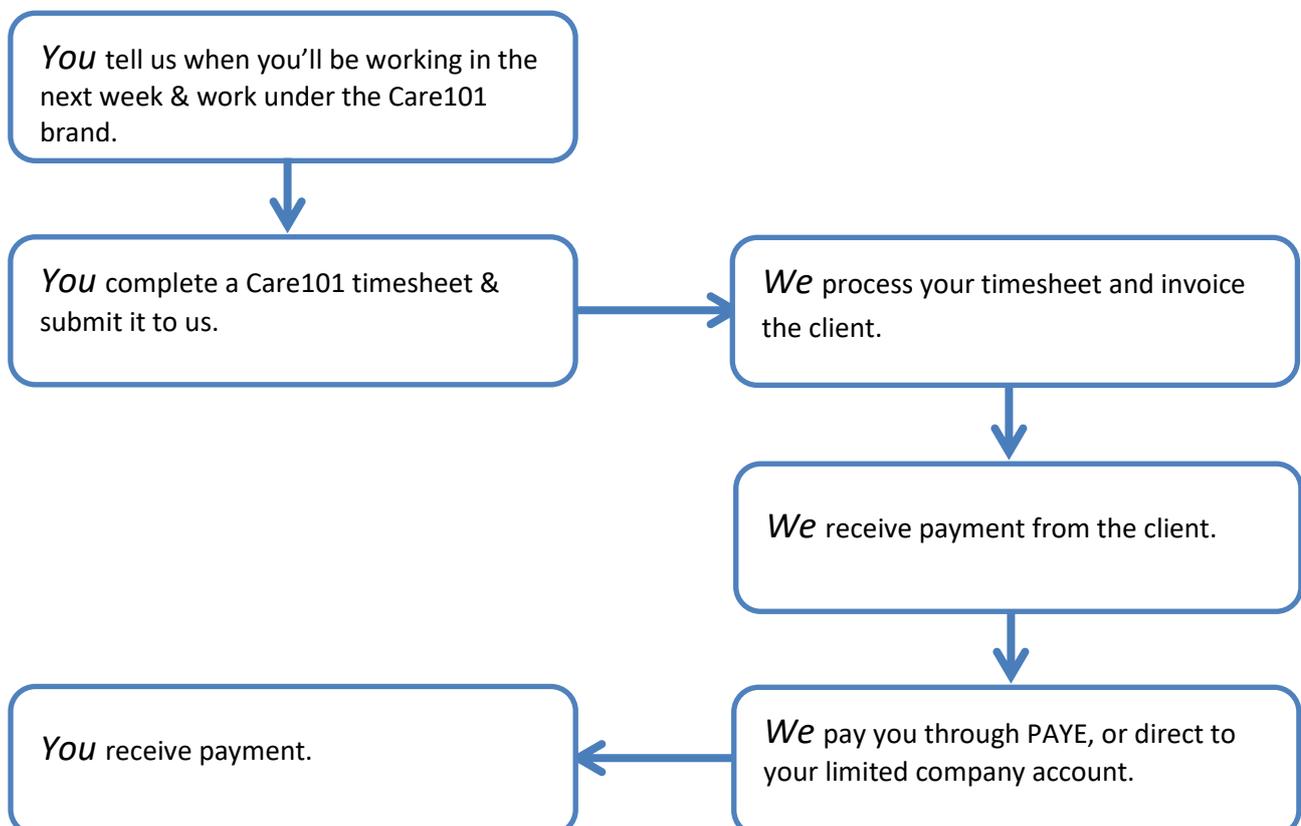
Simply tell us when you're booked, complete & submit a timesheet as you would normally do and we'll handle the rest – from client invoicing to payroll, either through PAYE scheme, or directly to your company bank account.

How it works

Remember, with self-managed shifts, you're in control from the start.



Then, for each week you work ...



Rates

There are a number of advantages to self-managed shifts...

- **You're in control.**

The client already knows how good you are, so it's better for you to set your own rate and book your own shifts directly with them. You're still working independently of them as an agency worker or sole trader.

- **The client.**

They get to work with someone they know & trust, and gain from that continuity of care.

- **Care101.**

We don't have to worry about booking the shifts or scheduling work with the client which saves us a lot of time. We merely handle the paperwork and manage all the back-end functions for you, just like we do with our other agency staff.

To use this facility, we typically charge 10% of your agreed rate per hour, up to a maximum of £3/hr. There are no up-front fixed or administration fees.

Summary

Managing your own shifts is a great option when you know exactly what you want - and you want to control it yourself. It allows you to concentrate on the areas that most affect you, allows you to work within your own boundaries and with your own colleagues, whilst leaving all the administration and follow ups to us.